



AUDIT STAFF

JOB TYPE: Full time

CATEGORY: Audit

LOCATION: San Juan

General Description:

The audit staff is responsible for performing assurance procedures on engagements for multiple clients under the supervision of an in-charge-associate. The audit staff will assist the auditing team with planning and administration of assignments; draft financial statements; conduct financial audits; verify the financial information of a client.

Qualifications and requirements:

- Bachelor's degree in business administration, major in accounting
- One year of public accounting experience desirable
- CPA license or CPA eligible
- Excellent interpersonal and analytical skills
- Excellent organizational skills
- Excellent written and verbal communication skills
- Strong computer skills
- Ability to handle multiple priorities and simultaneous assignments
- Ability to work additional hours as needed
- Ability to work in a team environment

Only candidates who meet minimum requirements will be considered for this position. Please call at 787-764-6365 ext. 144 or send resume to: msantiago@jlmco.com.