

Comptroller

Responsibility:

The Comptroller coordinates all financial related activities, including the preparation of income statements balance sheet, maintaining the financial budget/forecast, general accounting, monthly close and financial reporting, and compliance. Inventory control, projections of needed raw materials

This position would ensure that internal controls are designed and maintained for proper segregation of duties and internal control over financial reporting. The Comptroller will support the annual audit and liaise with external tax accountants to ensure compliance with local statutes.

The Comptroller will be responsible to drive a culture of accountability and ethical behavior. Must be experienced in QuickBooks online, inventory control.

Required:

- A bachelor's degree, with a major in Finance or Accounting
- A minimum of 3 years of experience related Finance/Accounting experience
- Fully bilingual (English and Spanish)
- Strong communication and presentation skills
- Able to work autonomously and accurately
- Strong analytical/technical aptitude & competence, project management skills and experience leading cross-functional projects
- Strong communication skills both verbal and written
- Strong influence and leadership skills required
- Excellent social skills, teammate, and willing to work in a flexible environment
- Proficiency working with cost accounting, budget, and forecast.
- Work well in a fast-paced environment and be able to recommend and implement operational improvements

Preferred:

- BBA in Accounting
- Quickbooks Online

Send resume to: ada.soto@cocomarch.com